

**Northern Oklahoma Regional Transportation Planning Organization  
Policy Board Meeting  
September 23, 2021**

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA office.

**PRESIDING**

Chris Henderson called the meeting to order at 11:30 a.m. Hyde called roll after the flag salute. Quorum was present.

**Present**

Chris Henderson	Max Hess	Dixie Johnson
Jay Hague	Marci Hyde	Gary May
Tiffany Tillman	John Robertson – 11:40	Philip Schrahl
Travis Darr	Mary Dungan	Marc Bolz
James Crabbs	Scott Morris	Jeff Moss

**Absent**

Howard Powell	Noel Clonts	Brandon Schultz
Rick Howland	Rita Kroll	Bill Tucker
John Haworth	Jason Shanks	Donnie Head
Dea Mandevill		

**Staff Present**

Patti Hobbs - Zoom	Shelby Templin (ODOT) - Zoom
Devon Westbrook - Zoom	
Payton Herron	
Vicki Eggers	

**Guests**

**APPROVAL OF MINUTES**

Schrahl moved to approve the minutes from the July 22, 2021 meeting, seconded by Hague. Motion carried.

**BUSINESS (To meet, discuss & possibly take action on the following items):**

**A. PWP FFY 2021 Budget Modification**

Westbrook presented the Board with a modification to the FFY 2021 PWP budget. The move was precautionary since fiscal year has not yet expired. Westbrook recommend the Board approve moving \$3,000 from Element 5, Public Participation, to Element 3, Long Range Planning. There is extra funds in Element 5 this year because COVID-19 kept engagement with the public low. There is no change in the overall grant amount and this amount can be moved per the agreement with ODOT. Hague moved to approve the FFY 2021 PWP Budget Modification, seconded by Dungan. Motion Carried.

**B. Regional Transportation Planning Work Program FFY 2022**

Westbrook presented the Board with the PWP for FFY22. The plan went to public review from August 17<sup>th</sup> 2021 to August 31<sup>st</sup> 2021 and no comments were received. The funding amount is the same as last year and the work items are virtually the same as well. This Planning Work Program will outline RTPO staff work products from October 1, 2021 to September 30, 2022. Following the Technical Committee's recommendation to the Policy Board, Westbrook learned of two changes to the committee members – Adam Gentis and Scott Armstrong are no longer at their places of employment and need to be removed. May moved to approve the Regional Transportation Planning Work Program FFY 2022, seconded by Morris. Motion Carried.

**C. NORTPO SPR Agreement FFY 2022**

Westbrook presented the annual agreement for FFY2022. This is the agreement between ODOT and NORTPO for the supply of SPR funding for the RTPO program. No change in overall funding. May moved to approve NORTPO SPR Agreement FFY 2022, seconded by Morris. Motion carried.

**D. Criteria for Classifying Major Employers for TAZ Delineation**

Herron presented employee numbers by groupings and maps to support staff thoughts on determining major employers in the region for the TAZ maps being developed as part of the regional plan. Thoughts are 50+ employees is a good number to show across the region since every county has at least one business with this many employees. Crabbs moved to approve major employer criteria be set at 50 employees across the NORTPO region for NORTPO planning purposes, seconded by Robertson. Motion carried.

**E. Public Involvement Strategy**

Westbrook presented the RTPO's strategy going forward related to county plans and public involvement. Every county will still get a county-specific long-range plan with the data gathered from the regional plan, which will mean that commissioners, officials, and staff need to be involved in the regional plan to convey any information they would want in their county-specific plan. He went on to say this would bleed into public participation with officials and general public involvement strategies. No action needed.

**F. Updates/Reports/Comments**

**NEW BUSINESS IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25**

No new business was presented.

**PUBLIC PARTICIPATION**

None.

**ADJOURNMENT**

Hess moved to adjourn, seconded by Hague. Motion carried. Meeting adjourned at 11:56 a.m.

Signed   
Devon Westbrook, Transportation Planner